



Padua College Parents and Friends

Minutes of Meeting
20th November 2019

Welcome President Pascale Weir opened meeting 7.06 pm
Apologies Dr Anthony Lynham

Peter Elmore opened with a prayer for our country, in drought and fire

Acceptance of minutes of previous meeting

Proposed: Megan Bergman

Seconded: Jeanette Lequertier

Action arising from previous minutes

Grantley Weir advised that The Franciscans on the Hill Facebook group has been created and that it will be launched early in 2020 after some discussion with St Anthony's P and F committee to get them involved.

Tabling of correspondence received

As per agenda

Rector's report

Attached

Treasurer's report

Attached

Pastoral Care Reports

Assisi

See attached report

Greccio

See attached report

AGENDA ITEMS

Susan Lynch (Labor Candidate for Marchant)

Susan introduced herself as Assistant to Dr Anthony Lynham and also the candidate for Marchant Ward and offered to be a conduit to government about any issues. Traffic issues were specifically mentioned. Dr Lynham's ongoing support was acknowledged.

New business

7.1 Pascale advised of the following disbursement from P&F funds: Greccio Classroom Airconditioning (\$30K), Sun Shades (\$30K), Green Themes (\$10K), Year 5 Music Immersion Program (\$10K) with remainder of funds held over for parent engagement evenings

7.2 Demand for small backpacks was advised.

Action: This will be passed on to the leadership team by Peter who will report back.

7.3 Current policy on sponsorship for students attending representative was discussed with a suggestion to extend eligibility; especially since there have been no requests this year up until the two requests currently in front of the committee. Peter will provide figures of State/Met North student eligibility for assessment. Funding of \$150 each for two eligible students (Chris and Marcus Buchanan) approved.

Action for 2020: The policy will be reviewed early in 2020.

The P and F received a request for sponsorship from Cam Plackett – although Cam's achievements don't meet the requirements of the current sponsorship policy, a special consideration was given to the amount of achievements and contribution to sport made by Cam. As a result, the committee voted for Cam to receive an ex-gratia payment of \$200

Proposed by Jeanette

Seconded by Grantley Weir

7.4 Parent engagement event confirmed for Cam Adair (12.3.20), and The Resilience Project for May 2020. Others being considered are John Coutis, Blurred Minds (Griffith University), Dr Michael Carr-Gregg, Living without Limbs, and Johnny Shannon

Action: Confirm remainder of Parent Engagement events for 2020 - Pascale

7.5 Calendar dates for 2020 have been finalised.

Action: These will be circulated by Pascale.

7.6 Pastoral Care Coordinator roles for Greccio and Assisi will be combined.

7.7 Entertainment Book fundraising will be moving to a digital format.

Action: Earnings from 2019 will be advised by Barry.

Action: More work to be done by the committee in 2020 to promote the Entertainment Book

7.8 Suggestion received about changed hat for senior school students.

Action: Peter Elmore and Barry Keegan to consider with Senior Leadership and provide feedback to the P and F

7.9 Request for more specific information in correspondence to identify which son when more than one son in the family.

Action: Peter Elmore to discuss with Senior Leadership and consider including student name when notification is sent out

7.10 Request from Trevor Beyer to support Rock Symphony. P and F contributed promotions and cost of flyers, and getting more attendance at the event this year. Suggested at the meeting that there should be clearer advertising regarding canteen availability and the fact that canteen can accept eftpos.

7.11 Jeanette reported on great feedback for students from Delamore visit.

7.12 Request for Behaviour Notifications to be re-titled to offer parents better advice has been noted by Rector

Action: Peter agreed that this needs improvement, and will work with the Leadership team to improve the way behavior notifications are sent out

7.13 Additional committee member badges are required:

Action: Pascale to arrange additional badges with Sue Weston

Meeting closed at 8.37pm

Next meeting: 18 February 2020



**RECTOR'S REPORT TO PARENTS AND FRIENDS'
Meeting November 2019**

A prayer for Our Country, in drought and fire.

Our heavenly Father, creator of all things and especially the creator of this land and its original peoples, we call out to you in these desperate times as we see the fires that have swept across several parts of our land.

Our hearts cry out to you in desperation for those whose properties are affected by ravaging fires and whose very lives are in danger.

Father we pray, in your mercy, restrain the forces of nature from creating damage; in your mercy protect human life.

Guard those who selflessly step into the breach to fight these fires. Guide police and authorities who help evacuate and shelter those who are displaced. Bring comfort and healing to all who suffer loss.

In your mercy, we pray for drenching rain.

We pray that despite the forecasts, in your miraculous power you would bring forth rain to quench these fires and to bring life back into the earth, so that crops may grow and farmers may bring forth the harvest of the land again.

We bring these requests before you, as we gather here tonight.

Amen

REPORT

1. Staffing points – Changes for 2020

Departing	Incoming/Returning
James Nicholson – Girls Grammar	Samuel Sprenger – St Patrick’s College
Tom Lunn – EQ Moranbah	Anthony Graham – St Thomas More Primary
Beulah Greaves - Librarian	Samual Leadbetter- Graduate
Extended Leave in 2020	Adam Sammartino – Aquinas College
Katrina Greenup – On leave 6 months	Maggie Wright- Primary - Graduate
	Still to appoint Contract Japanese; Level 3 School Officer - Library

2. College Events- Past and Upcoming Events and Happenings

- Graduation Week
- Memorial Mass – All Souls Week – Well Attended
- FCIP – Concert Series
- Orientation and Induction Days

3. Minor Capital Works - Refurbishments

Work has started on the refurbishment of the Greccio Administration Building and the refurbishment of Year 6 Classrooms. This includes the purchase of flexible classroom furniture and air-conditioning.



4. Gratitude Project

Next year we will continue to roll out the Gratitude project in Years 7-12 through morning Pastoral Care Classes. Tonight, I will present a proposal to the P & F to request funding for student gratitude diaries. The project has been run in Term 4 using photocopied booklets and our intention is to run the program for all of 2020 using the purposely produced student diaries.

5. Distribution of House Shirts

Tomorrow we will distribute House shirts to boys in Years 5-11. The changeover of House shirts will occur during the timetabled Assembly period. Please note the following:

- Boys from Years 5-11 will be issued with new shirt by handing in their current House Shirt. If boys have more than 1 shirt, then that number of shirts will be replaced. Boys must have their old House shirt with them in order to receive a new House shirt.
- We know that sizes may be different to the exchange shirt due to a different manufacture or in some cases because the boy has grown.
- Boys who are absent on this day, may exchange their House shirt at the Uniform Shop (after Thursday November 21).
- The old House shirts will be donated to an overseas mission.

6. SMS Alerts – Attendance

Last week a letter went to all families advertising the planned implementation of an SMS attendance response system, beginning in Term 1 of 2020. The use of an SMS attendance response system provides the College with an ability to respond to and confirm student attendance on the day of absence. As a communication tool, the use of the SMS response system may also be used to get important information out to families in the event of critical incidents or urgent messages specific to year levels or groups in the College. First and foremost, the SMS attendance system will alert families (via return SMS) that their son has been recorded as an **unexplained absence** from their Pastoral Care Class – The first lesson of the day. An unexplained absence is one where we have not been provided prior advice of absence from a parent.

7. College Laptop Program

We have communicated to families the transition in 2020 to a College Owned Laptop Program. This program will support families by reducing the cost of the ownership of a laptop as well as to ensure all boys have the same working device. Laptops provided by the College will be billed as part of the General-Purpose Levy and remain the property of Padua College. If the laptop is not returned either on request or on cessation of enrolment, charges will be applied to the College fee account to recover the cost of the laptop and associated accessories. The College Fee statement will outline the approximate cost to parents **where repairs are not covered by Accidental Damage Protection (ADP) or Warranty**. In the event of the repair/replacement cost not being covered by ADP or warranty, the repair will be charged to parents through FACTs.

8. On the Horizon in 2020

- NSSAB – External School Review by the Office of Non-State Schools around compliances, processes and policies.
- Rector Review – In Term 1
- Finish of the final year of trial of Rugby League and AFL in AIC
- First year of the new QCE and external exams – changes to the flow of the school year.

Peace and all good,

Peter

**PADUA COLLEGE PARENTS & FRIENDS ASSOCIATION
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDING 30 SEPTEMBER 2019**

<u>2018</u>		<u>2019</u> <u>to 30 Sept 2019</u>
	OPENING BALANCES	
	BANK ACCOUNTS	
63,151.79	P & F Cheque Account	\$ 70,831.64
	SUMMARY ACTIVITIES FOR PERIOD	
	RECEIPTS	
43,829.55	P & F Levies Received	100,000.00
-	Entertainment Books/Reconciliation	1,348.51
4,608.83	Steve Biddulph Events - amounts in reconciliation above	- 4,305.83
745.00	Other - GST Refund	972.00
-	Official Schoolwear Prize Cheque	1,000.00
<u>49,183.38</u>		<u>99,014.68</u>
	PAYMENTS	
8,204.80	P & F Federation Levies	8,326.95
977.75	Social Expenses - AGM/Thank You/Welcme/Music Functions	874.09
2,550.00	Student Representation	150.00
27,708.00	School Equipment & Facilities	130,000.00
2,062.98	Engagement Event costs	4,038.79
<u>41,503.53</u>		<u>143,389.83</u>
<u>7,679.85</u>	Net Surplus / (Deficit) -	<u>44,375.15</u>
<u>\$ 70,831.64</u>	FUNDS AVAILABLE	<u>\$ 26,456.49</u>
	<i>Represented by:</i>	
	CLOSING BALANCES - Bank Accounts	
67,875.81	P & F Cheque Account per Statement 30/9/2019	26,456.49
	Add: Outstanding Deposits	
1480.91		
2824.92		
<u>4305.83</u>		<u>-</u>
<u>72,181.64</u>		<u>26,456.49</u>
	Less: O/S Cheques	
150.00		
300.00		
300.00		
300.00		
300.00		
<u>1,350.00</u>		<u>-</u>
<u>\$ 70,831.64</u>	Reconciled Balance - Funds Available	<u>\$ 26,456.49</u>

PADUA PARENT PASTORAL CARE COMMITTEE

REPORT FOR P&F MEETING

TO BE HELD ON 20th November 2019

CAMPUS: Greccio

COORDINATOR: Anita Lamb-Nicholls

SCHOOL EVENTS

FAMILY ASSISTANCE:

Grade 6: 2 families are currently receiving assistance, meals and donations for Lite n Easy meals

SOCIAL EVENTS:

PAST:

Grade 5: Mothers' High Tea at the Dawn Tea Rooms - 30 attended
Sasquatch Bar - 16th November - 45 people attended

Grade 6: hosted a Greccio Staff Thank You Lunch, 18th November - all staff attended, including Mr Elmore - very well received by staff and well supported by Grade 6 parents

FUTURE:

Nothing specific to report

PADUA PARENT PASTORAL CARE COMMITTEE

REPORT FOR P&F MEETING

TO BE HELD ON 18th NOVEMBER, 2019

(Last report for the year)

CAMPUS: ASSISI

COORDINATOR: Sonia Yates

FAMILY ASSISTANCE:

Nothing to report

Social events for term 4 have been organised, invites sent out to parents of year levels, put into newsletter and created on year level facebook pages.

SOCIAL EVENTS: (PAST)

(TERM 3)

Year 7 - Family Picnic Marchant Park, Chermside, Sunday 15th September

(12 in total attended)

Year 8 - Father's Evening at Newstead Brewing Co, Saturday 31st August at 6.30pm

(7 attended)

Year 9 - Mum's evening at Tapworks Bar & Grill, Chermside, Friday 6th September at 7pm

(cancelled due to lack of response)

Year 10 - Mum's night out, Sasquatch, Saturday 7th September

(15 attended)

Year 11 - Parents night at Newmarket Hotel, Friday 6th September at 6.30pm

(14 attended)

Year 12 - Parent Dinner on Formal night, Tuesday 13th August, Legends Bar, Normal Hotel, Woolloongabba, 7.30pm

(40 attended)

UPCOMING SOCIAL EVENTS:

TERM 4

Year 7 - Year 7 Celebration Breakfast, Sunday 24th November at 8am, Farm House, Kedron

(Good response so far)

Year 8 - Mother/Son Dinner, Saturday 9th November at 6.30pm, Kinn & Derm, Chermside.

(20 attended)

Year 9 - Mum's Dinner, Thursday 21st November at 7pm, Tapworks, Chermside.

Year 10 - EOY Dinner, Sunday 10th November at 6.30pm, Siam Pagada, Clayfield

(cancelled due to lack of interest)

Year 11 - No get together this term due to Semi Formal

Year 12 - Lunch at Everton Park Hotel after Vale Ceremony, Thursday 14th November

(60+ attended)