



INAPPROPRIATE BEHAVIOUR REPORTING FORM

PLEASE NOTE: Do not use this Inappropriate Behaviour Reporting Form if the allegations concern sexual abuse, suspected sexual abuse, likely sexual abuse, harm or suspected harm of a student by any person. The reporting procedures in [sections 2.2 and 2.3](#) of the Student Protection Policy must be immediately implemented.

This form must be completed immediately by a person who becomes aware or reasonably suspects inappropriate behaviour towards a student by a staff member or any other person.

The form must be immediately provided to the Rector or a Student Protection Contact. If the allegations are about the Rector the form must be immediately provided to a Student Protection Contact.

PART A (to be completed by person making report)

School	Padua College
Staff member making report	

INFORMATION ABOUT INAPPROPRIATE BEHAVIOUR RECEIVED FROM

Name	
Address	
Contact Number	
Position at school	
How was information received?	
When was information received?	

ALLEGED STUDENT VICTIM

Name	
Date of birth	
Year level	
Male / Female	



INAPPROPRIATE BEHAVIOUR REPORTING FORM

ALLEGATIONS AGAINST

Name

Role (if applicable)

Relationship to alleged student victim

DETAILS OF ALLEGED INAPPROPRIATE BEHAVIOUR

OTHER RELEVANT INFORMATION

REPORTED TO RECTOR / STUDENT PROTECTION CONTACT

By (name)

Date

Time

am | pm

SIGNATURE OF PERSON MAKING REPORT

Date