



# **PADUA COLLEGE**

## **2024 FEE SCHEDULE**

**INCLUDES PAYMENT TERMS, METHODS AND NOTES**

## 2024 FEE SCHEDULE

### ENROLMENT APPLICATION AND ACCEPTANCE FEES

|                                                                                                                                                                                                                                          |     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>Enrolment Application Fee</b>                                                                                                                                                                                                         | 100 |
| <b>Enrolment Acceptance Fee</b>                                                                                                                                                                                                          | 750 |
| <b>Advance Fee Payment (Prior to commencement)</b><br><i>This is in addition to the Enrolment Application and the Enrolment Acceptance Fees. The Advance Fee Payment will be credited against the Term 1 Fees and is non-refundable.</i> | 850 |

### COMPULSORY FEES AND LEVIES

| Per Annum                                         | Years 5 - 6   | Years 7 - 9   | Years 10 - 11 | Year 12       |
|---------------------------------------------------|---------------|---------------|---------------|---------------|
| <b>Tuition Fees</b> (charged per student)         | 6,761         | 8,120         | 8,958         | 8,958         |
| <b>General Purpose Levy</b> (charged per student) | 2,825         | 2,706         | 2,898         | 3,248         |
| <b>Padua Community Levy</b> (charged per family)  | 120           | 120           | 120           | 120           |
| <b>Maintenance Levy</b> (charged per family)      | 654           | 654           | 654           | 654           |
| <b>TOTAL</b>                                      | <b>10,360</b> | <b>11,600</b> | <b>12,630</b> | <b>12,980</b> |

### SUBJECT LEVIES

*Charged Per Annum (PA) or Per Semester (PS) or Per Term (PT)*

| Design                                                                                                                              | Industrial Technology                                              |                                                                                           |                                                                                            | Art and Cert III Fitness                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
|                                                                                                                                     | (Years 7-10)                                                       | (Years 11-12)                                                                             | (Cert Students)                                                                            |                                                                                                        |
| Year 7 - \$32 (PT)<br>Year 8 - \$32 (PS)<br>Year 9 - \$42 (PS)<br>Year 10 - \$50 (PS)<br>Year 11 - \$84 (PA)<br>Year 12 - \$84 (PA) | Year 7 - \$32 (PT)<br>Year 8 - \$44 (PS)<br>Year 9 - \$58 (PS)     | <b><u>Furnishing Skills</u></b><br>Year 11 - \$294 (PA)<br>Year 12 - \$315 (PA)           | <b><u>Engineering Pathways Cert II</u></b><br>Year 11 - \$368 (PA)<br>Year 12 - \$368 (PA) | <b><u>Visual Art</u></b><br>Year 11 - \$210 (PA)<br>Year 12 - \$158 (PA)                               |
|                                                                                                                                     | <b><u>Engineering</u></b><br>Year 10 - \$63 (PS)                   | <b><u>Engineering Skills</u></b><br>Year 11 - \$210 (PA)<br>Year 12 - \$262 (PA)          | <b><u>Electrotechnology Cert II</u></b><br>Year 11 - \$315 (PA)<br>Year 12 - \$315 (PA)    | <b><u>Visual Arts in Practice</u></b><br>Year 11 - \$158 (PA)                                          |
|                                                                                                                                     | <b><u>Construction &amp; Furnishing</u></b><br>Year 10 - \$84 (PS) | <b><u>Building &amp; Construction</u></b><br>Year 11 - \$315 (PA)<br>Year 12 - \$336 (PA) |                                                                                            | <b><u>Media Arts in Practice</u></b><br>Year 12 - \$158 (PA)                                           |
|                                                                                                                                     |                                                                    |                                                                                           |                                                                                            | <b><u>Cert III Fitness</u></b><br>Year 10 - \$105 (PA)<br>Year 11 - \$588 (PA)<br>Year 12 - \$200 (PA) |

# NOTES

## FEES AND LEVIES

### Enrolment Application Fee

A non-refundable Enrolment Application Fee of \$100 is payable to the College upon submission of an Enrolment Application. The fee covers administration costs in processing the application.

### Enrolment Acceptance Fee

When a place is offered, parents are required to sign an Enrolment Contract and pay a non-refundable Enrolment Acceptance Fee of \$750 for each newly enrolled student. This Enrolment Acceptance Fee confirms the place for the student.

### Advance Fee Payment

A non-refundable advance fee payment of \$850 is payable to the College in April of the year preceding the student's commencement. This amount is credited towards the fee account in the first year and provides a commitment towards the student's enrolment.

### Tuition Fees and General Purpose Levy

The tuition and general-purpose levies fund costs associated with delivering most academic and vocational curriculum programs and co-curricular activities to students.

### Padua Community Levy

Income raised by the Padua Community Levy funds projects and initiatives which are jointly agreed between the College and the College's Parents and Friends Association.

### Maintenance Levy

The maintenance levy is used to fund the upkeep of existing school buildings and facilities.

## ADDITIONAL FEES AND LEVIES

Some elective subjects incur a specific levy in respect to the direct additional resources required to deliver the subject. Details on these additional charges are found above and are charged direct to the fee account.

Additional fees and levies may be charged for specific items, excursion, courses, camps, events, and tours. Charges may also be applied for loss or damage to student laptops, information on these charges can be found at Appendix 1.

Parents/Guardians will be notified at the time if charges will be applied to the fee account or may be paid separately and made through a direct FACTS payment form relevant to that event or activity. Where school fees remain in arrears, a student will be ineligible to participate in voluntary school tours.

## BILLING OF FEES AND LEVIES

Fees are billed annually with statements issued in January. Subject levies and any additional costs are invoiced at the end of each school term, with payment plans managed through FACTS being adjusted automatically when additional invoiced amounts are added to a fee account.

Family discounts are available on tuition fees only, where two or more brothers are attending the College at the same time: for second student 25% discount; third student 33% discount; and for fourth and subsequent students 100% discount on tuition fees.

## PAYMENT OF FEES AND LEVIES

### Fee Responsibility

The parent/s and/or legal guardian/s who have signed the Enrolment Contract including financial obligation disclosure with the College are jointly and severally liable for the student's tuition fees and any other costs associated with the student's attendance at the College unless a Court Order states differently. A copy of any relevant Court Order or other documents stating amendments to financial and/or parental responsibility arrangements must be provided to the College. New enrolment contracts may be necessary to adhere to court order directions. If a parent/guardian arranges for a third party to pay the fees, it is the responsibility of the parent/guardian to ensure payments occur.

### Overdue Payments

The College is supportive of families in difficult financial circumstances. Families experiencing financial hardship should contact the College at [accounts@padua.qld.edu.au](mailto:accounts@padua.qld.edu.au) in the first instance, to discuss their circumstances. However, there remains an expectation that families will make every effort to pay full fees and that families will respond to all communications in this regard. In cases where reminder notices are continually ignored or arrangements to meet fee arrears are not met, the College may pursue legal action to recover outstanding fees.

## METHOD OF PAYMENT

Padua College partners with FACTS Management AU and is the sole method in the payment of fees. The FACTS system enables families to create fee payment plans which best suit the family budget. All fee accounts need to be paid in full through the FACTS system by the end of Term 4 each year. Payment options through the FACTS portal include:

**Direct Debit** - either from a bank account or credit/debit card (please note credit card payment surcharge applies). Payment plans can be used to spread fee payments across the school year

commencing in February and finishing November. Payment plans can be set up for intervals including weekly, fortnightly, monthly or by term.

**Payment in Full** – families who pay their annual fee account in full by 22 February 2024 will receive a 2% discount on these fees. The discount does not apply to any charges added later in the year.

New families joining Padua will receive an emailed invitation from FACTS with information on how to enrol and set up a FACTS payment plan. Please contact [accounts@padua.qld.edu.au](mailto:accounts@padua.qld.edu.au) for assistance with the FACTS system.

Continuing families who have previously been signed up to FACTS will receive a re-enrolment notice via email. When you receive this notice, please login to your FACTS account to check your details. Your FACTS payment plan will automatically roll over into the new year. If you wish to change any payment or plan details, please advise [accounts@padua.qld.edu.au](mailto:accounts@padua.qld.edu.au) before 9th January 2024.

## STUDENT STATUS

### Withdrawal of Student

When a student is to be withdrawn from the College, or if an Enrolment is to be cancelled by the parents, they are required to give the College one term's notice, in writing, before the withdrawal or cancellation date.

However, if withdrawal is to be effective at the end of the College year, written notice must be given by week 2 of Term 4. Parents who do not give the required period of notice will be liable to pay the College an amount equal to one term's fees in lieu of such notice.

### Absences

No fee deduction is made for any delays in a student returning at the beginning of term or for absence during the term and/or at the end of term.

### GST

The College is required to comply with the Goods and Services Tax (GST). GST may be charged to fee accounts for the GST component of taxable activities which occur during the school year.

## NEED FURTHER INFORMATION

For any enquires regarding fee account information please contact [accounts@padua.qld.edu.au](mailto:accounts@padua.qld.edu.au)

Our Fees and Concessions Policy can be found on our [website](#).

# APPENDIX 1

## Student Laptop Program

Laptops provided to students are funded through the General-Purpose Levy and remain the property of Padua College. If the laptop is not returned either on request or prior to the cessation of enrolment, charges will be applied to the College fee account to recover the new replacement cost of the laptop and associated accessories.

The following tables outline the approximate cost to parents which may arise from loss or damage to college laptops or accessories. Laptops are provided to students in Years 5-6 (Junior Phase), Years 7-9 (Middle Phase), Years 10-12 (Senior Phase). Each student can access up to three accidental damage claims in each phase.

| For Repairs Covered by ADP or Warranty                                                                                                                                                                                                     | Charge                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| First Accidental Damage claim                                                                                                                                                                                                              | \$75 excess                                  |
| Second Accidental Damage claim                                                                                                                                                                                                             | \$100 excess                                 |
| Third Accidental Damage claim                                                                                                                                                                                                              | \$125 excess                                 |
| For Repairs or Replacement Not Covered by ADP or Warranty                                                                                                                                                                                  | Charge (parts only, labour costs additional) |
| Damage to laptop screen resulting in the replacement of the screen                                                                                                                                                                         | \$310 - \$500 per incident *                 |
| Damage to other laptop components requiring replacement:                                                                                                                                                                                   |                                              |
| Keys removed                                                                                                                                                                                                                               | \$75 - \$145 *                               |
| Replacement of laptop bottom cover                                                                                                                                                                                                         | \$75 - \$90 *                                |
| Replacement of cover around keyboard (top cover)                                                                                                                                                                                           | \$60 - \$85 *                                |
| Replacement of System board                                                                                                                                                                                                                | \$540 - \$755 *                              |
| Replacement power adaptor                                                                                                                                                                                                                  | \$55                                         |
| Replacement stylus                                                                                                                                                                                                                         | \$75                                         |
| Replacement laptop case                                                                                                                                                                                                                    | \$55                                         |
| Removal of stickers and pen marks from laptop by College IT Help Desk                                                                                                                                                                      | \$50                                         |
| Replacement of protective skin, barcodes and labels                                                                                                                                                                                        | \$50                                         |
| Non-return of laptop when the student departs or where laptop requires total replacement because of loss, damage or theft                                                                                                                  | \$1,500*                                     |
| * Indicative charge which is subject to change based on the type and age of the laptop. Repairs not covered by Accidental Damage Protection (ADP) or Manufacturer's Warranty will also incur a labour cost charged by the repair provider. |                                              |