



# PADUA COLLEGE

## Stationery Lists

### 2017

**SEQUEL**  
School & Office Supplies  
[www.sequelbooks.com](http://www.sequelbooks.com)

Online Orders can be made at [www.sequelbooks.com](http://www.sequelbooks.com)

OR

Complete Order Form & Return Directly to SEQUEL with Full Payment (contact details at bottom of page)

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**ONLINE ORDERS MUST BE COMPLETED BY:**

**SUNDAY 20<sup>TH</sup> NOVEMBER 2016**

**HARD COPY ORDERS MUST BE SENT DIRECTLY TO SEQUEL NO LATER THAN FRIDAY 18<sup>TH</sup> NOVEMBER 2016**

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**STATIONERY PACK DELIVERY DATES ARE:**

**TUESDAY 3<sup>RD</sup> to TUESDAY 17<sup>TH</sup> JANUARY 2017**

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#### Stationery List Instructions:

Please Complete **Online Orders** at [www.sequelbooks.com](http://www.sequelbooks.com) by the **Due Date** listed above.

Stationery Packs will be **delivered** for your convenience at a cost of only **\$8.00 per Address**

#### **New Student Orders, Late Orders or if you are unable to order Online:**

Please **Email or Post Orders** directly to Sequel or **visit In-Store**

Payment Details for these Orders are located on Back Page of Printable Order Forms

Printable Order Forms can be found under the '**College Services**' section of the **College Website**

[www.padua.qld.edu.au](http://www.padua.qld.edu.au)

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SEQUEL's Book & Stationery Service is a specifically & efficiently designed system to save parents and schools time, money & effort.

By ordering through SEQUEL your child will have all the necessary items selected by the School, ready for the 2017 School Year.

The modest profit that is generated stays in the School for the purpose of Fund Raising to benefit the School and all it's Students.

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**SHOP ADDRESS: 115 MURIEL AVENUE MOOROOKA**

**Postal Address:** PO Box 255 ROCKLEA QLD 4106

**Phone:** 3177 3331

**Email:** [booklists@sequelbooks.com](mailto:booklists@sequelbooks.com)

**Website:** [www.sequelbooks.com](http://www.sequelbooks.com)

#### **NORMAL TRADING HOURS**

Monday - Friday 8.30am to 4.30pm

#### **EXTENDED TRADING HOURS**

DECEMBER 2016

SATURDAYS: 10th & 17th - Open 9.00am to 1.00pm

JANUARY 2017

SATURDAYS: 7th, 14th, 21st & 28th Open 9.00am to 2.00pm

**SEQUEL will be Closed for Christmas from: 12.00pm FRIDAY 23<sup>RD</sup> December 2016 & re-open 8.30am TUESDAY 3<sup>RD</sup> January 2017**

*Please do not contact Sequel about your delivery until after the delivery dates listed above*

Late & New Student Orders are open all year round – Late Ordering Options are: Mail – Email – In-Store

**Please be aware that during January our phones are very busy, we endeavour to answer all queries as quickly as possible.**

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#### **Ordering Information / Returns Policies**

Please contact Sequel with all queries regarding your orders and not your School.

Invoices are enclosed in all packs – please retain a copy of your invoice for tax purposes, returns or refunds.

**Please ensure you choose booklist items carefully. Unfortunately changes cannot be made to your order once it has been submitted.**

**Please check orders carefully as soon as you receive them. Missing, damaged or incorrect items must be reported within 7 days of receipt of goods.**

Returns will only be accepted up to 30 days from invoice date or receipt of goods. Ebooks & Digital Products are Firm Sale & cannot be returned for refund.