

PADUA COLLEGE LIMITED
ACN 072 693 700 ABN 20 072 693 700

Policy Title	Version Number	Date Issued
Workplace Health and Safety Policy	2.0	May 2005
		Reviewed April 2010
		June 2015

The Padua College policy on workplace health and safety is that:

- (1) The College accepts its obligations to comply with the requirements of the law concerning workplace health and safety.
- (2) The College will take all reasonable steps to make staff aware of their responsibilities and obligations regarding workplace health and safety.
- (3) The College will have in place written processes that comply with workplace health and safety legislation.
- (4) The College will have a designated workplace health and safety officer to oversee compliance with the College's written processes.
- (5) At each meeting of the Board of Directors, there shall be presented for review a description of any recent reported workplace incident.
- (6) The College will carry out an annual risk review of activities, processes and procedures conducted by the College.